



# THE PERFECT WEDDING SHOW

Sunday January 21, 2018

The Mississauga Convention Centre  
10:00am - 5:00pm

www.perfectweddingshow.ca

Acct#	
Booth#	
Date Signed	

- weddingtrendspr
- PWS2018
- PWS2018
- PWS2018

Presented by the Mississauga News & Brampton Guardian

## Registration Form & Information



<b>Contact Information</b>	Sales Rep:	Fax:
Company Name:		
Contact Person:		Phone:
Address:		
City:		Postal Code:
What services will you be offering at the show:		

<b>Exhibitor Information</b>	<i>*Please fill out carefully as this will be used for all exhibitor listings</i>	
Company Name:	Phone:	
Website:	Email:	

### Exhibitor Rules & Regulations

These rules have been established for the protection of the exhibitor, visitors and show management. Any exceptions must be pre-arranged and approved by The Mississauga News or Brampton Guardian Event Coordinator. The Mississauga News & Brampton Guardian reserves the right to stop activities, or remove exhibitor displays if they are deemed unprofessional, damaging or not in the best interest of the show. The Mississauga News & Brampton Guardian also reserves the right to remove any exhibitor from the event for improper conduct of failure to adhere to the rules and regulations. No refund will be issued.

**Registration:** A registration form must be completed in full and authorized in order to confirm space, and unless previous credit arrangements have been made, payment is due in full before the event.

**Exhibitor Areas:** Exhibit areas will be 10' x 10', Home based businesses will be 10' x 5' area. Exhibitors must stay contained within their area and refrain from expanding into other exhibit areas or walkways. Booths must be tastefully decorated and displays may not exceed 10ft in height. Exhibits must be staffed at all times.

**Floor plan:** At the time of booking a floor plan will be made available and exhibit locations may be selected on a first come first serve basis. Last minute floor plan changes may be made in order to benefit the overall event. Every effort will be made to keep exhibitors in the same general location.

**Set Up:** Exhibitors may set up Sunday, January 21, 2018 between the hours of 8:00am and 9:30am. All exhibits must be completed by 9:30am.

**Displays:** Any demonstrations of business solicitation must remain within your exhibit area. Sound presentations, slides or videos must be kept at a conversational noise level.

**Draws & Contests:** Sales promotions and contests must be free of obligation to the winner. The details and terms of contest must be clearly stated on the entry form. Winners should be contacted after the event.

**Storage:** There is limited availability. Exhibitors are restricted to the space beneath their table.

**Food:** There will be food for sale during the lunch hour.

**Fire Regulations:** Please ensure all materials entering the building are fire retardant. All fire and emergency equipment cannot be obstructed, and emergency exits must have a clear path.

**Insurance:** The Mississauga News & Brampton Guardian will have public liability insurance. Neither The Mississauga News & Brampton Guardian nor The Mississauga Convention Centre will accept responsibility for losses of any kind. Exhibitors will be responsible for any damage caused to the building, grounds, or property that is not their own. Exhibitors are encouraged to obtain insurance coverage.

**Exhibit Shut Down:** All booths must remain intact and staffed between 10am and 5pm. All Exhibits should be removed and cleaned from The Mississauga Convention Centre by 5:30pm, or cleaning crew charge will apply.

#### No Booth Sharing.

(Electricity please contact Freeman.) Additional charges apply. (Wifi) Please contact venue; additional charges apply. Cancellation fee apply upto Dec 31, 2017 at 50% of cost. Jan 1, 2018, no cancellations.

### Social Media Info:

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10" x 10" Booth \$ \_\_\_\_\_  
Includes: 8' Table, Skirting & 2 Chairs (8'high, 10'wide, 10'deep)

Showcase \$ \_\_\_\_\_

Home Based Booth \$ \_\_\_\_\_  
Includes: 6' Table, Skirting & 1 Chair (8'high, 10'wide, 5'deep)

Tax 13% \$ \_\_\_\_\_

Total + HST \$ \_\_\_\_\_

Signature: \_\_\_\_\_

Sales Rep: \_\_\_\_\_

YES, I have read and understood the Show Rules & Regulations.

